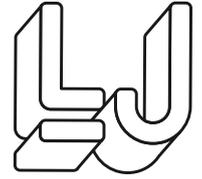


CREATIVE BRIEF FORM



Step 1: Click here and save this form to your computer.

Step 2: Complete form, save and email to:
ljgraphicdesign@gmail.com or contact Lainey-Joy Lawther on 0412 926 416

Business name

Full name

Email

Phone number

Project Name

Audience

Project Due Date

Fixed/Flexible?

PROJECT SUMMARY

What do you need?

Please provide a brief overview and requirements of the project

What is the purpose of the material?

Please specify here the location, date and times if the material is for an event or program

Any relevant copy or images to be attached? Yes No

Note: Please attach any files with this request form in an email. Images to be attached individually (not within a word document). Any text to be supplied as a word document.

To be filled out by designer

Date: _____ **Job Number:** _____ **Reference Name:** _____